



TRUMAN

KANSAS CITY

FACILITY GUIDE

601 EAST TRUMAN ROAD KANSAS CITY, MO THETRUMANKC.COM



OVERVIEW

Host your event at The Truman and experience industrial chic while enjoying the convenience of modern amenities. Originally built in the 1930s, The Truman features a large main hall, separate bar & lounge at the main entrance, open air patio, and second story VIP area that overlooks the main room and stage while offering views of downtown Kansas City. The Truman can accommodate a range of uses that include: fundraisers, concerts, corporate events, weddings, and video shoots.

Relax while our professional and personable staff takes care of your every need. In-house concert style production will ensure your entertainment looks and sounds world class. Leave the cleanup to us! We don't require you to take out the trash or clean the venue upon conclusion.

Conveniently located just 2 minutes from Downtown, The Truman is located in The East Crossroads. The Crossroads Arts District is a vibrant and diverse community that welcomes all walks of life and all forms of artistic expression. Home to more than 400 local artists and 100 independent studios, the Crossroads Arts District is one of the most concentrated gallery districts in the nation. Beyond the galleries, restaurants and storefronts, you'll find an equally impressive collection of professional design studios, architectural firms, advertising agencies, and other innovative businesses.

THE TRUMAN



THE VENUE



With a standing room capacity of 1,200 and over 10,000 sq ft, The Truman can entertain parties of up to 300 in formal banquet seating and 450 in a theater arrangement. The versatile, open floor design is accented with exposed brick walls, a lofty steel beam ceiling, and polished concrete bars your guests are guaranteed love.

FEATURES:

AMENITIES:

VIP MEZZANINE OVERLOOKING MAIN ROOM

MEN'S AND WOMEN'S RESTROOMS ON THE MAIN FLOOR

2 PRIVATE RESTROOMS ON THE MAIN FLOOR

ADDITIONAL RESTROOMS IN THE MEZZANINE

5 FULL SERVICE BARS

OUTDOOR SMOKING PATIO

4 DRESSING ROOMS/SUITES

STAGE, SOUND, AND CONCERT LIGHTING

GARAGE ROLL UP DOOR FOR STREET-SIDE LOAD IN

DUAL DOOR LOAD IN FOR STAGE

VENUE SIZE:

10,000 SQ FT

CAPACITY:

STANDING ROOM: 1,200 PERSONS

THEATER SEATING: 450 PERSONS

BANQUET SEATING: 300 PERSONS

THE TRUMAN

ARTIST HOSPITALITY SUITES



FEATURES:

4 PRIVATE DRESSING ROOMS

TWO RESTROOMS
(1 WITH A SHOWER)

INDIVIDUALLY TEMPERATURE
CONTROLLED



When our artists come in from a long bus ride, they need some private space. This is why we created four quiet, comfortable rooms. Each with a unique look and feel, our artist suites can be rented as a private addition to your event. They are perfect as an office space, room for VIPs to prep before your program, or a place for the bridal party to relax. These rooms can be almost anything you need!

ARTIST SUITES

PRICING

PEAK MONTHS

(May, June, September, October, November, December)

FRIDAY & SATURDAY \$4,000

SUNDAY-THURSDAY \$3,500

NON-PEAK MONTHS

(January, February, March, April, July, August)

FRIDAY & SATURDAY \$3,500

SUNDAY-THURSDAY \$3,000

ARTIST HOSPITALITY SUITES

\$500

PARKING

THE VENUE CAN ARRANGE PARKING LOT RENTALS FOR AN ADDITIONAL FEE.

FACILITY FEE INCLUDES THE FOLLOWING:

\$2,000 Deposit
Exclusive use of venue for up to 12 hours*
Two (2) Security Guards during 4-hour event
Housekeeping
Event manager on site
Additional costs may include, but are not limited to catering, security, production, lighting, rentals, and decor.

*Additional hours may be secured in advance for \$250 per hour.
Pricing subject to change.

SOUND PACKAGES

All sound packages must be confirmed 14 days prior to the event.
A sound check will be scheduled prior to doors opening.

IPOD

\$450

AUDIO: (1) Audio Tech, use of main PA (no monitors)
LIGHTS: Set wash, no scene changes or movement

APPROPRIATE FOR: Plugging in an iPod or laptop, playing music over the PA, and 1-2 wired speaking mics from the stage.

DJ

\$800

AUDIO: (1) Audio Tech, use of main PA, and (2) monitors
LIGHTS: (1) Lighting Tech, full use of house lighting package including scene changes and movement

APPROPRIATE FOR: DJ's, keynote speakers, presentations, etc.

FULL BAND

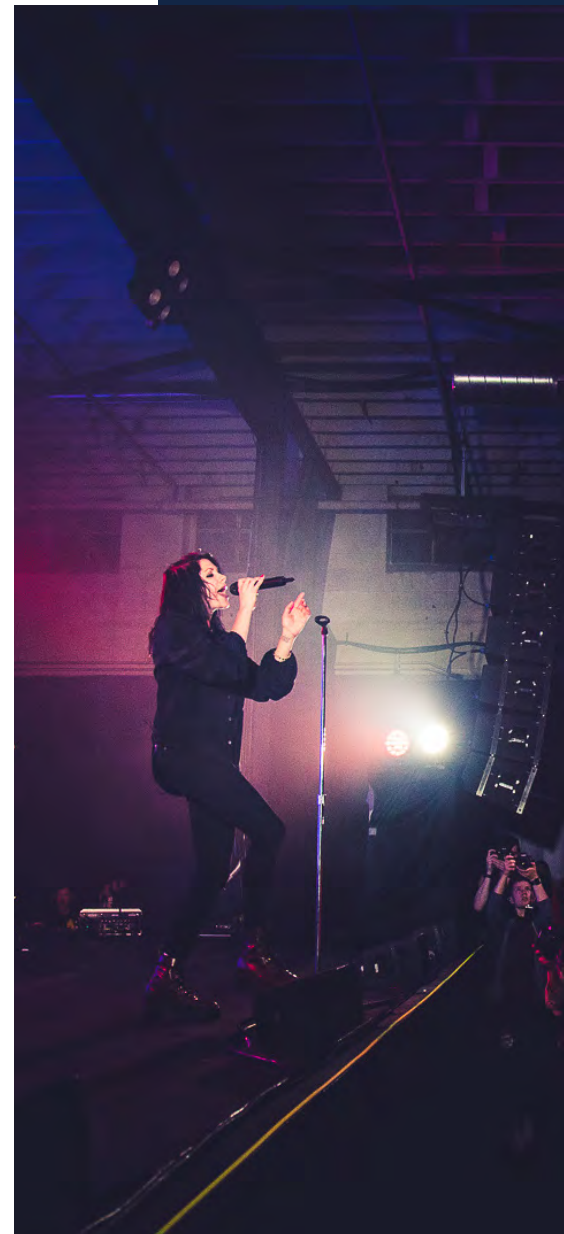
\$1150

AUDIO: (2) Audio Techs, use of main PA and all monitors
LIGHTS: (1) Lighting Tech, full use of house lighting package including scene changes and movement

APPROPRIATE FOR: Acoustic performances, full band performances, corporate events with several mic hand-offs or complex transitions.

A LA CARTE ITEMS

String Lights: \$400 (10) 48' strands (includes labor), \$40 per additional strand
Wireless Handheld Mic: \$150 each
Lavalier Mic: \$150 each
Headset Mic: \$160 each
LED Uplighting: \$300 per set (set includes 6 uplights)
Powerpoint Computer / Playback Server: \$250
Hazer: \$80 with fluid
(1) Screen and Projector: \$1250



BAR PACKAGES



We supply all liquor, beer, and wine at the venue at either standard bar prices or from the special event bar packages - you choose. Please be aware that there is a \$2,000 minimum sale and that we require at least one bartender per 100 guests and one bar-back per event. No outside alcoholic beverages are allowed in the venue.

The Truman has the right to ask for proper identification of all guests and can elect to refuse service to any individual displaying intoxicated behaviors.

BAR PACKAGES

SELECT THE PACKAGE THAT FITS YOUR NEEDS OR CONTACT US FOR A CUSTOM BAR SETUP.

OPTION 1: PER PERSON BAR PACKAGE

NON-ALCOHOLIC: INCLUDES SOFT DRINKS AND BOTTLED WATER. <i>(RED BULL INCLUDED FOR AN ADDITIONAL \$2 PP)</i>	\$6-8 PP
BEER & WINE: INCLUDES ALL BEER & HOUSE WINE	\$20 PP
BRONZE: WELL LIQUORS AND BRONZE WINE	\$24 PP
SILVER: PREMIUM LIQUORS AND SILVER WINE	\$30 PP
GOLD: TOP SHELF LIQUORS AND GOLD WINE	\$36 PP

*Prices are based on a 4 hr, \$2000 minimum.
*All packages include non-alcoholic beverages.
*Additional bar options can be provided upon request for extra charge

OPTION 2: ON-CONSUMPTION BAR

Choose your beverage selection and your maximum dollar amount with a minimum of \$2000. Upon reaching the pre-determined dollar amount, you may opt to: transition to a full cash bar or extend the original hosted dollar amount. A credit card is required in advance for an on-consumption bar.

OPTION 3: CASH BAR

A full bar is available and guests pay for their own drinks with a minimum sale of \$2000.



FAQ

WE ARE A NON-PROFIT LOOKING TO HOST OUR EVENT AT THE TRUMAN. ARE YOU OFFERING DISCOUNTS?

We strive to help non-profits in the Kansas City community. Each quarter, The Truman will choose a 501c3 for a discounted rate. For an application, please email events@drinksandmusic.com.

HOW LONG DO WE HAVE AT THE VENUE TO SET UP AND TEAR DOWN FOR AN EVENT?

The facility fee provides exclusivity to client for up to 12 consecutive hours on event day, including set up and clean up. Any additional time spent in the venue will result in a \$250.00 hourly charge. Set up must take place on the rental date only. Please allow at least 1 hour of time after the event for load out.

HOW DO WE SECURE OUR DATE?

A signed contract and \$2,000 deposit are required to secure your date. Dates may be held prior to placing deposit. However, a signed contract and deposit does not necessarily guarantee a secured date if there are prior holds on the date to be challenged.

WHAT IF UNFORESEEN CIRCUMSTANCES HAPPEN AND WE NEED TO CANCEL OUR DATE?

If The Truman receives a cancellation notification 60 days prior to event date, all payments – with the exception of the \$2,000 deposit – will be refunded. If the cancellation notification is received between 30 and 60 days, all deposits and payments are non-refundable. If a cancellation occurs within 30 days of the event, all remaining payments are due to The Truman.* All cancellations must be made in writing to The Truman.

*Exceptions made in the case of: an act of God, war, government regulation or advisory, disaster, fire, accidents or other casualty, civil disorder, acts and/or threats of terrorism, or similar causes beyond control.

DO I NEED AN EVENT PLANNER?

We require a professional event planner for wedding ceremonies and receptions. Planner may not be directly related to bridal party. All communication from client will be facilitated through Planner. Our Events Manager will work closely with your Planner to ensure the smooth execution of your event.

FREQUENTLY
ASKED QUESTIONS

FAQ CONT'D

DO I NEED TO PURCHASE LIABILITY INSURANCE?

Client will be held liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that Owner may incur as a consequence of the actions of Client or any of Client's guests while Client is in control of the venue, and shall indemnify and hold harmless the Owner against any and all legal actions which may arise from Client's use of the venue. Keep in mind that the venue and vendor insurance liability does not include you as an 'insured party'. In order to protect yourself each client shall carry general public liability insurance, and to indemnify The Truman which shall be named as an additional insured for the duration of this contract. This is available from your local insurance agent.

All clients and non-exclusive vendors must provide a limited liability insurance certificate naming JR Facility Management as additional insured for a policy no less than \$1,000,000.00. This is due 14 days prior to event. No client or vendors will be allowed to execute their services without this certificate. You may purchase a liability event day insurance certificate from your local insurance agent or an online source.

ARE THERE ANY LIMITATIONS TO DECOR / SET UP?

All décor must be approved prior to your event date. Vendor lists, event insurance, vendor insurance and all set up information must be provided to The Truman Event Manager. The Truman requires the following details 14 days prior to event date: all set up and break down, deliveries, requests, audio visual and electrical needs, event layout, and production. We do not allow: glow sticks, confetti, fireworks, glitter, open flames or birdseed. We do not allow "rave" events.

WHERE WILL MY GUESTS PARK?

Your guests may street park for free, or the venue can arrange parking lot rentals for an additional fee. Other transportation services such as valet, shuttle, and bus are allowed.

WHAT IF I AM INTERESTED IN BOOKING THIS VENUE BUT NOT YET READY TO PUT DOWN MY CONTRACT AND DEPOSIT?

You may place a nonbinding 'hold' on a date with our Event Manager.

PHOTOS



THE TRUMAN

601 EAST
TRUMAN
ROAD

